

# **KIMBOLTON SCHOOL BOARD OF TRUSTEES**

## **MINUTES OF MEETING**

### **Date:**

16th June 2025

### **1. Present:**

Greg Codyre, Wayne Jenkins, Kirsty Early, Josh Brennan, Sara Martin, Nat Masters, Fiona Quarrie and Judy Rush

Greg read a Karakia.

### **2. Apologies:**

Nil.

### **3. Late Items**

Nil.

### **4. Minutes of the Previous Meeting:**

Documentation: Minutes of the BOT meeting held on 12th May 2025.

Recommendation: That the minutes of the meeting held on 12th May, subject to amendments, be confirmed as a true and correct record.

MOVED: Wayne Jenkins

SECONDED: Kirsty Early

Carried.

### **5. Matters arising from the Minutes**

Gift vouchers have been purchased for Chrissy Easthope for her volunteer work in Room 3.

The school house policy has been adapted to include dogs are not allowed.

The \$2000 allocated to Principal Appraisal has been re-coded to Principal's PD.

### **6. Principal's Report**

Taken as read.

Staff have done two sessions with the Ministry on the new curriculum.

Kirsty Nicholls has resigned from her teacher aide position at the end of this term.

The school has purchased two ex lease teacher laptops, which have been sold to staff members at the same cost.

Annual Plan Update - The plan for teacher aides at this stage is most likely that we will employ casual teacher aides. We will lose ORS funding next year so there will be a chance that we won't have the funding to employ a full time teacher aide.

As for the digital skills programme, hopefully we are able to find somebody that has a deep understanding of this.

Nat questioned what would be an exemption for a Year 0-8 children to have a cell phone at school. Needs would have to be individually assessed but as yet, no student has required a cell phone at school.

School Community Consultation - Greg asked for the Board's view on the 'Additional Questions for Maori Families.' The Board approved that component of the questionnaire would only go to Maori families. A meeting for any Maori parents who wish to attend will be scheduled for 5.00pm on 21st July, prior to the first Board meeting of Term 3. Remove question No. 7 on page 1 and replace with a rephrased question on any interesting learning resources.

### 'Learning & Teaching'

Re-word question 2.

Remove the word 'additional' on question 4.

Remove question 6.

Question 8 - change the word 'stimulating' to 'reflect children's learning.'

Add the question - "is our preparation for cluster events adequate?"

### 'Home/School Partnership'

Remove question 5.

Add a question regarding views on school camp.

Recommendation: That the Principal's report be received.

MOVED: Greg Codyre

SECONDED: Nat Masters

Carried.

## **7. Presiding Members Report:**

Taken as read -

Firstly, I would like to thank Greg for his work teaching Room 2 during the past term after the departure of the previous teacher. Whilst time management must have been a challenge, I know the students will have benefited from his classroom experience over this period.

I have mentioned in past reports my belief that we need to refocus our efforts on academic achievement. With the coming new term, the induction of a new teacher, and the search for a new teacher aide, this is an ideal time to do so. As you saw at the last meeting, academic results appear static, and the numbers of students achieving above expectation has decreased. While there are mitigating factors present, this is a core focus of the Board and as you will have seen in your board packs, there will be upcoming community consultation. Do take the time to go through this and see if there are any changes or clarifications to be made.

- Are we asking the right questions?
- Will people be engaged or confused by what is being asked?
- What are we seeking with regards to our role in the community?

All this leads into another conversation around growing student numbers at the school. This is a constant concern due to the funding and staffing implications we face. How do we sell ourselves to get people interested in coming here? General thoughts -

Academic progress. How can we grow academic achievement and sell small class sizes as being more beneficial?

Oroua cluster. In the past the Oroua cluster events have been touted as a strength for the school, but with sporting competitions getting weaker and overall numbers decreasing can we still say this? With two of the four schools looking for new principals what will the future hold?

Programmes. Digital tech staff member has left; other programmes? The afterschool programme is not attracting as many students as hoped.

I would like to discuss with the Board their thinking around these challenges and any other suggestions you all may have.

There was considerable discussion on what learning opportunities we can offer that other rural schools are not offering. Greg is working with a teacher, skilled and highly knowledgeable in gifted education, to develop a programme that may benefit gifted students.

Re-vamping what we do for camps was discussed.

Recommendation: That the Presiding Member's Report be received.

MOVED: Wayne Jenkins

SECONDED: Greg Codyre

Carried.

### **8. Finance Report:**

Account Balances -

Cheque Account - \$225,579.75

Construction Contract Retention - \$7,126.94

Van Account - \$7805.52

Cyclical Maintenance - \$27,057.33

Online Saver - \$16,453.35

### **Results for May 2025**

For the month of May the deficit totals (\$2,315) compared with the budgeted deficit of (\$4,543).

For the year to 31 May 2025 the surplus totals \$75,859 compared with the budgeted surplus of \$42,830. This is 42% of the way through the financial year, with 47% of budgeted revenue received, and 40% of the budgeted expenditure spent.

The school has a working capital of \$261,724 and total uncommitted funds of \$235,321.

Recommendation: That the Finance Report and May financials be received and accepted, and payments approved.

MOVED: Sara Martin

SECONDED: Fiona Quarrie

Carried.

### **9. Property Report:**

The large trees that have been dropping needles in the guttering will be removed in the holidays and Janelle Gillum will purchase the firewood for \$400.

Recommendation: That the Property Report be received.

MOVED: Josh Brennan

SECONDED: Kirsty Early

Carried.

### **10. Bus Report**

The Bus Health & Safety reports were presented for May.

Naomi's bus had a broken headlight which has been replaced.

Recommendation: That the Bus Report be received.

MOVED: Nat Masters

SECONDED: Josh Brennan

Carried.

**11. Health & Safety Report**

Nothing to report.

**12. General Business**

No general business

MEETING CLOSED: 9.20pm

**13. Date of Next Meeting:**

Monday 21st July 2025 at 7.00pm

Venue: Kimbolton School

Minute Secretary – Judy Rush

Signed \_\_\_\_\_

Date \_\_\_\_\_