

KIMBOLTON SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING

Date:

4th May 2026

1. Present:

Greg Codyre, Wayne Jenkins, Kirsty Early, Josh Brennan, Sara Martin, Nat Masters, Fiona Quarrie and Judy Rush.

Kirsty read a Karakia.

2. Apologies:

Nil.

3. Late Items

Nil.

4. Minutes of the Previous Meeting:

Documentation: Minutes of the BOT meeting held on 23rd March 2026.

Recommendation: That the minutes of the meeting held on 23rd March 2026, subject to amendments, be confirmed as a true and correct record.

MOVED: Wayne Jenkins

SECONDED: Josh Brennan

Carried.

5. Matters arising from the Minutes

No matters arising.

6. Principal's Report

Taken as read.

New Polar Fleeces

Greg asked the Board for approval to spend up to \$4000 on new school polar fleeces. He is currently awaiting samples. Kirsty will ask the KSSC if they are prepared to donate some money towards these.

Work requirement notice

We have been issued a work requirement notice which states that we need 4 new heat sensors installed in the old resource room/new learning space. These are also required to be connected to the fire alarm system. We have had a quote from Wormald for \$4000.

Greg is unsure why we need to do this extra work, possibly because we have changed the purpose of the room, but we are required to for our building WOF. He is trying to obtain more quotes but this is proving very difficult.

Staffing

Our staffing allocation has reduced due to the decrease in roll numbers

Assessment Data

Greg talked over the results from the recent student assessment data on Reading, Writing and Maths.

He also explained the new system for student reporting. The teachers will be using the new 'SMART' tests for Year 3 and older students to replace the older PAT & STAR tests.

MOTION: For the Board to spend up to \$4000 for new school polar fleeces.

MOVED: Greg Codyre
SECONDED: Fiona Quarrie Carried.

Recommendation: That the Principal's report be received.

MOVED: Greg Codyre
SECONDED: Kirsty Early Carried.

7. Presiding Members Report:

Taken as read -

Immediate fuel relief for school communities

Relief Teacher mileage increases from .37 cents to .83 cents per km for cars. This change takes effect immediately and will remain for 12 months or until MBIE measured price of 91 octane is below \$3 for four consecutive weeks.

Support for small schools - A one off payment of \$2500 provided to all U1 and U2 via operational grant.

Conveyance allowance will increase 30% and remain under the same conditions as above.

Reducing reliance on Diesel - Investment of \$37million for replacement of boilers over 65 state schools.

Rural Teaching workforce - Introduction of 'Go Rural' Isolated Placements fund, for student teachers to go to isolated rural schools.

Strengthen the Teacher Bonding Scheme.

Recommendation: That the Presiding Member's Report be received.

MOVED: Wayne Jenkins
SECONDED: Josh Brennan Carried.

8. Finance Report:

Account Balances:

Cheque Account - \$179,796

Construction Contract Retention - \$7,127

Online Saver - \$44,300

For the month of March the deficit totals (\$14,394) compared with the budgeted deficit of (\$12,544). For the year to 31 March 2026 the surplus totals \$22,744 compared with the budgeted surplus of \$11,248. We are three months through the year or 25% through the annual budget. For the year to date 25% of the annual budgeted revenue has been received and 22% of the annual budgeted expenditure has been spent. The school has a working capital of \$280,351 and total uncommitted funds of \$253,824.

Notes: Despite the van and cyclical maintenance accounts being closed, the bank is still trying to charge paper statement fees. Judy is looking into correcting this.

Recommendation: That the Finance Report and the March financials be received and accepted, and payments approved.

MOVED: Sara Martin
SECONDED: Greg Codyre Carried.

9. Property Report:

The new grass on the school field was sown yesterday. Thanks to Wayne for the spraying, and to Will Brown and Dave Martin for preparing and sowing the field.

No volunteers have come forward to remove the old wooden rungs and plywood from around the broken slide. Greg will have a go at getting it off.

MOTION: That the Property Report be accepted.

MOVED: Josh Brennan

SECONDED: Wayne Jenkins Carried.

10. Bus Report

The March Bus Health & Safety report was presented.

We received \$32,491.51 being the school transport funding for Term 2.

Recommendation: That the Bus Report be received.

MOVED: Nat Masters

SECONDED: Kirsty Early Carried.

11. Health & Safety Report

Nothing to report.

12. General Business

Greg asked the board's thoughts on putting a 'Kimbolton School' sign on the Fowlers Reserve corner. He has permission from the council via the Kimbolton Community Committee to have this done. The board agreed this was a good idea.

MEETING CLOSED: 8.10pm

13. Date of Next Meeting:

Monday 22nd June 2026 at 7.00pm

Venue: Kimbolton School

Minute Secretary – Judy Rush

Signed _____

Date _____