

KIMBOLTON SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING

Date:

27th October 2026

1. Present:

Greg Codyre, Kirsty Early, Josh Brennan, Fiona Quarrie, Sara Martin, Nat Masters and Judy Rush.

Kirsty read a Karakia.

2. Apologies:

Wayne Jenkins

3. Late Items

Nil.

Greg opened the meeting in Wayne's absence and called for nominations of an acting Presiding Member.

Nominations: Josh Brennan

Moved: Greg Codyre

Seconded: Kirsty Early

Carried.

4. Minutes of the Previous Meeting:

Documentation: Minutes of the BOT meeting held on 14th September 2026.

Recommendation: That the minutes of the meeting held on 14th September 2026, subject to amendments, be confirmed as a true and correct record.

MOVED: Josh Brennan

SECONDED: Nat Masters

Carried.

5. Matters arising from the Minutes

Nil.

6. Principal's Report

Taken as read.

Strategic Plan

Greg attended a meeting at the MOE regarding the strategic plan. He learned information on the legal requirements.

School Bus Safety

Constable Flintoff did some training with Judy & Naomi regarding what to do in the event of a school bus accident. He suggested both buses should have locator beacons. The board all agreed this would be a very good idea.

School Achievement Data Reporting

Greg explained the results of the testing and the board discussed the results.

Makino Pool

Nothing further has been heard from the staff of Makino Pool.

Lawn Mowing

An amendment has been made to the contractor's rate to cover the increase in fuel costs.

Term Deposit

After the recent term deposit interest being paid out, Greg suggested to the board that we consider putting some more money back into a term deposit. It was agreed to put \$250,000 into a term deposit for 1 year.

The money in the savings account is for cyclical maintenance.

Heat Pump

The old Room 2 heat pump has been removed from the asset register.

MOTION: That the Board approve the purchase of 2 x Personal Locator Beacons up to the total value of \$1200.00

MOVED: Greg Codyre

SECONDED: Fiona Quarrie Carried.

MOTION: That we reinvest \$250,000.00 into another term deposit for 1 year.

MOVED: Greg Codyre

SECONDED: Josh Brennan Carried.

Recommendation: That the Principal's report be received.

MOVED: Greg Codyre

SECONDED: Sara Martin Carried.

7. Presiding Members Report:

No report in Wayne's absence.

8. Finance Report:

Account Balances:

Cheque Account - \$359,997

Construction Contract Retention - \$0

Online Saver - \$44,675

Results as at 30 September 2026

For the month of September the deficit totals (\$14,353) compared with the budgeted deficit of (\$13,419). For the year to 30 September 2026 the surplus totals \$28,141 compared with the budgeted surplus of \$18,885.

This is nine months through the year, or 75% of the way through the financial year, with 73% of budgeted revenue received, and 70% of the budgeted expenditure spent.

The school has a working capital of \$291,875 and total uncommitted funds of \$262,126 .

Notes:

The term deposit has finished and \$150,000 funds invested, plus income of \$5,250 towards the future bus has been returned to the school bank account. If not reinvesting it, it should be moved to the savings account to gain interest.

Recommendation: That the Finance Report and the September financials be received and accepted, and payments approved.

MOVED: Sara Martin

SECONDED: Nat Masters Carried.

9. Property Report:

The new staffroom kitchen is completed and looks good.

The latest report on the school house stated that the gutter was leaking which was making the house non-compliant. This was just a connection that had come apart and the tenant was happy to join it back together himself.

MOTION: That the Property Report be accepted.

MOVED: Josh Brennan

SECONDED: Kirsty Early

Carried.

10. Bus Report

The September Bus Health & Safety report was presented.

As a requirement of our school transport audit, permanent drivers are now required to do 2 x half or 1 x full days ongoing training per year. A list of suggested options for training were provided. Judy spoke with Constable Ben Flintoff who came and provided training of what to do in the case of a bus accident. The bus students were also involved with this. We have since ordered glass breakers, and will purchase better bandages and PLB's. Our quarterly funding has also been received.

Recommendation: That the Bus Report be received.

MOVED: Nat Masters

SECONDED: Greg Codyre

Carried.

11. Health & Safety Report

No report

12. General Business

No general business to discuss

MOTION: That we move into Public Excluded at 5.52pm.

MOVED: Josh Brennan

SECONDED: Kirsty Early

Carried.

MEETING CLOSED: 6.10pm

13. Date of Next Meeting:

Monday 30th November 2026 at 7.00pm

Venue: Kimbolton School

Minute Secretary – Judy Rush

Signed_____

Date_____

