

KIMBOLTON SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING

Date:

16th February 2026

1. Present:

Greg Codyre, Wayne Jenkins, Kirsty Early, Josh Brennan, Sara Martin, Nat Masters, Fiona Quarrie and Judy Rush.

Kirsty read a Karakia.

2. Apologies:

Nil.

3. Late Items

No.

4. Minutes of the Previous Meeting:

Documentation: Minutes of the BOT meeting held on 17th November 2025.

Recommendation: That the minutes of the meeting held on 17th November 2025, subject to amendments, be confirmed as a true and correct record.

MOVED: Wayne Jenkins

SECONDED: Josh Brennan Carried.

5. Matters arising from the Minutes

No matters arising.

6. Principal's Report

Taken as read. Greg presented the following documents -

- Banked Staffing - current overuse is \$1102.
- Greg provided a list of items to be removed from the asset register.
- We have requested Westpac remove two of our bank accounts that are now surplus to requirement.
- The expansion of Ngā Iti Kahurangi Programme has been completed and signed off.
- Greg thought it may be time to start looking at replacing the older playground. The steel has been removed from the steep slide as it was rusted and jagged on the bottom which was a hazard. The Board agreed to look into a replacement playground.
- Greg's annual endorsement from Laura Snowden was included.
- Evaluation of the School's students' Progress and Achievement 2025.

Recommendation: That the Principal's report be received.

MOVED: Greg Codyre

SECONDED: Kirsty Early Carried.

7. Presiding Members Report:

Taken as read -

I would like to begin to welcome you back in 2026. I hope you have all had a pleasant summer so far.

I believe that the school is in a healthy position. Students appear to be happy and willing to learn. It is our job as a board to be engaged and focussed on ensuring that this happens, supporting management and staff to provide equitable educational outcomes in a safe and inclusive environment. The maintaining of a friendly supportive environment not only with staff but in the wider school community is also a key element of delivering this goal.

Over the time I have spent on the board I have seen a general change in perceptions of certain events. As generations have changed, so have the emotional sensitivities they possess. In 2026 I want to see us continue to create an environment where suggestions or criticisms can be taken on board and used in a constructive manner to improve outcomes. We can never assume to be at the very top of our game. Improvement is a continuous journey.

With this year being election year, there will be noise coming at the sector from all quarters. Schools are expected to do more for their students than what they are designed for. It is tempting to become carried away with trends and fashions, but our core role as an institution will fundamentally stay the same. The academic achievement of all our students. NZSBA regional election nominations have opened from 5 Feb. More information can be obtained on the website.

Recommendation: That the Presiding Member's Report be received.

MOVED: Wayne Jenkins

SECONDED: Josh Brennan

Carried.

8. Finance Report:

Account Balances:

Cheque Account - \$151,125

Construction Contract Retention - \$7,127

Van Account - \$73

Cyclical Maintenance - \$27,553

Online Saver - \$16,489

Results for November 2025.

For the month of November the deficit totals (\$7,041) compared with the budgeted deficit of (\$9,020). For the year to 30 November 2025 the surplus totals \$83,106 compared with the budgeted surplus of \$51,578. We are eleven months through the year or 95% through the annual budget. For the year to date 89% of the annual budgeted revenue has been received and 71% of the annual budgeted expenditure has been spent. The school has a working capital of \$282,139 and total uncommitted funds of \$250,440.

Westpac are in the process of removing two of our bank accounts.

Recommendation: That the Finance Report and November financials be received and accepted, and payments approved.

MOVED: Sara Martin

SECONDED: Fiona Quarrie

Carried.

9. Property Report:

Covered under Principal's & Health & Safety Report.
The board looked over the older playground and discussed how it can be modified.

10. Bus Report

The January Bus Health & Safety report was presented.
The bus funding for Term 1 (\$28,253.49 +GST)has been received.

Recommendation: That the Bus Report be received.

MOVED: Nat Masters

SECONDED: Kirsty Early Carried.

11. Health & Safety Report

The steep slide has been removed and hazard tape has been put around the slide frame.

12. General Business

No general business.

MEETING CLOSED: 7.45pm

13. Date of Next Meeting:

Monday 23rd March 2026 at 7.00pm

Venue: Kimbolton School

Minute Secretary – Judy Rush

Signed_____

Date_____