

KIMBOLTON SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING

Date:

12th May 2025

1. Present:

Greg Codyre, Wayne Jenkins, Kirsty Early, Josh Brennan, Sara Martin, Nat Masters, Fiona Quarrie and Judy Rush

Kirsty read a Karakia.

2. Apologies:

Nil.

3. Late Items:

Greg made a slight change to his report regarding school camp parents.

4. Minutes of the Previous Meeting:

Documentation: Minutes of the BOT meeting held on 31st March 2025.

Recommendation: That the minutes of the meeting held on 31st March, subject to amendments, be confirmed as a true and correct record.

MOVED: Wayne Jenkins

SECONDED: Nat Masters

Carried.

5. Matters arising from the Minutes

No matters arising.

6. Principal's Report

Taken as read.

The Board approved purchase of vouchers for Chrissy Easthope as a token of appreciation for her volunteer work in Room 3.

Nine parents have indicated they wish to attend the year 4-8 camp. This is three more parents than what is required. The overall extra cost will be approximately \$510. Kirsty and Michael will be going however Karen, the new teacher, will not be attending.

Greg explained the process of appointing the new teacher.

Students who require 'After School Care' on a Monday from now on will not be charged as Greg will be responsible for these students and he will be working while overseeing the students.

Greg found that the large conifer type trees over the fence are dropping a lot of needles into the guttering and causing blockages in the downpipe. They are also landing on the new pool roof. Wayne has trimmed some of the lower limbs but Greg is awaiting a quote to remove these trees.

The broken concrete on the Tuatara has been repaired.

The school house policy doesn't mention dogs. Greg asked that we include 'No Dogs Allowed' into the school house policy.

Greg explained how the 'Banked Staffing' works.

Greg went over the Written Language, Reading & Maths Achievement Reports. The Board discussed the results of these.

MOTION: That the Board add the wording, 'No Dogs Permitted' into the School House policy.

MOVED: Greg Codyre

SECONDED: Wayne Jenkins

Carried.

Recommendation: That the Principal's report be received.

MOVED: Greg Codyre

SECONDED: Kirsty Early

Carried.

7. Presiding Members Report:

Taken as read -

A warm welcome to Karen Brew who joins the teaching staff from the beginning of term 3. I am sure our inclusive culture will make sure she will be made welcome by all at the school. We need to discuss possible candidates for returning officer, and begin the process of induction.

From *Te Wakaroputanga*:

Changes to Education and Amendment Act.

The Amended Bill is starting to be debated in Parliament on 6 May 2025. Changes include-

- Reintroduction of educational achievement being the top priority for boards
- Stronger mandate on attendance for all boards. Boards would have to take 'all reasonable steps' to ensure good attendance. Requirement for attendance plans to be submitted by term 1 2026
- Boards must ensure the use of high-quality assessment information
- More prominent goal to achieve 'equitable outcomes' for Māori students alongside current treaty obligations for boards
- Removal of NELPS
- Replacing term 'local curriculum' with the term 'teaching and learning programmes'

Media Management

Ensure clear and precise procedures are in place and are followed.

This includes designating a spokesperson and that this appointment is minuted

Election Information

Board elections this September. The process was discussed at the meeting.

MOTION: That the Board appoint Judy Rush as returning officer for the 2025 Board of Trustees Elections.

MOVED: Wayne Jenkins

SECONDED: Fiona Quarrie

Carried.

Recommendation: That the Presiding Member's Report be received.

MOVED: Wayne Jenkins

SECONDED: Kirsty Early

Carried.

8. Finance Report:

Account Balances -

Cheque Account - \$248,908.36

Construction Contract Retention - \$7,126.64

Van Account - \$7,768.37

Cyclical Maintenance - \$26,979.74

Online Saver - \$16,442.18

Results for April 2025

For the month of April the surplus totals \$34,938 compared with the budgeted surplus of \$34,076.

For the year to 30 April 2025 the surplus totals \$77,939 compared with the budgeted surplus of \$45,148.

The school has a working capital of \$261,032 and total uncommitted funds of \$235,150.

The KSSC have paid the \$20,000 donation for the pool building and also the donation of \$1929.25 towards the school camp.

Recommendation: That the Finance Report and March & April financials be received and accepted, and payments approved.

MOVED: Sara Martin

SECONDED: Greg Codyre Carried.

9. Property Report:

The classroom chimney's have been swept. It was noted that the chimney tops are starting to rust and there is quite a bit of lichen growing on the roof.

Recommendation: That the Property Report be received.

MOVED: Josh Brennan

SECONDED: Greg Codyre Carried.

10. Bus Report

The Bus Health & Safety reports were presented for March & April.

Naomi's bus has had a recent service.

Our quarterly school transport funding of \$32,171.48 was received on 17th April.

Recommendation: That the Bus Report be received.

MOVED: Nat Masters

SECONDED: Kirsty Early Carried.

11. Health & Safety Report

Nothing to report.

12. General Business

Nat questioned the emergency kits and whether they are up to date. This could be reviewed.

MEETING CLOSED: 8.40pm

13. Date of Next Meeting:

Monday 16th June 2025 at 7.00pm

Venue: Kimbolton School

Minute Secretary – Judy Rush

Signed _____

Date _____